

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Mansfield and District Crematorium Joint Committee** held in the Ashfield District Council on Monday, 3 October 2022 at 10.00 am.

PRESENT: Councillor Mrs R Holloway (Chairman)
Councillor S Richardson (Vice-Chairman)

Councillor H Smith, Councillor D Martin, Councillor A Burgin, Councillor Whitby and Councillor P Peacock

APOLOGIES FOR ABSENCE: Councillor R Jackson

13 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

14 DECLARATIONS OF INTENT TO RECORD THE MEETING

NOTED that no intention to record the meeting was declared apart from through the usual web platforms.

15 MINUTES OF THE MEETING HELD ON 23 MAY 2022

The Minutes of the Meeting held on 23 May 2022 were approved as a correct record and signed by the Chairman.

The Chairman welcomed Councillor Paul Peacock to his first meeting of the Mansfield and District Crematorium Joint Committee.

16 GOVERNANCE ARRANGEMENTS FOR THE JOINT COMMITTEE

The report proposed that a revised Agreement was adopted in relation to the Mansfield and District Crematorium Joint Committee, to reflect governance changes at Newark & Sherwood District Council and to clarify which decisions are referred to the Committee.

The Clerk provided the committee with a verbal amendment to go at the end of 18.4 of the Agreement that the procedures for emergency and urgency Key Decisions as set out in Mansfield District Council's Constitution apply; where practical to do so consultation with the Chairman and Vice Chairman of the Joint Committee and nominated Member from the third authority will be undertaken prior to an emergency or urgency Key Decision being taken, and all such decisions will be reported to the Joint Committee.

AGREED (unanimously) that:

- i) the Joint Committee approved the revised Agreement in relation to the Mansfield and District Crematorium Joint Committee together with the verbal addition proposed, for formal approval by each of

the constituent Authorities.

17 OPERATIONS REPORT

The report provided an update on staffing and the current operation of the Crematorium.

The Crematorium and Cemeteries Manager and Registrar presented the report highlighting the staffing, cremator and ancillary equipment, project update, recycled metals scheme and cremation data.

The Chairman referred to 2.3.1 of the report, the BACAS self-booking system project having been halted and would alternative solutions increase costs. The Crematorium and Cemeteries Manager and Registrar advised no increase expected at present with an exercise currently being carried out. A further update would be provided at the next meeting.

AGREED (unanimously) that:

- i) the contents of the report be noted.

18 FINANCIAL MANAGEMENT REVIEW APRIL-JULY 2022

The report showed the forecasted year end position for the 2022/2023 financial year for the Mansfield Crematorium as at 31 July 2022.

The Head of Finance for Mansfield District Council gave an overview of the report to the members of the Committee.

AGREED (unanimously) that:

- i) the financial information provided in Appendix 1, Table 1 and Table 2 is for noting only.

19 COMMITTEE WORK PROGRAMME

The Members noted the Committee Work Programme.

20 DATE OF NEXT MEETING

Monday, 12 December 2022 at 10 am, to be held at Mansfield District Council Offices.

21 EXCLUSION OF THE PRESS AND PUBLIC

Agreed (unanimously) that under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in part 1 of Schedule 12A of the Act.

22 NEW CREMATORIUM UPDATE REPORT

Committee resolved that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is considered that the need to treat the information in this report as exempt outweighs the public interest in disclosure because of potential to prejudice the commercial interests of the contractor, if the financial details were to be put into the public domain thereby becoming available to competitors.

23 'MANSFIELD FUNERALS' PROPOSAL

Committee resolved that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting during discussion of this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is considered that the need to treat the information in this report as exempt outweighs the public interest in disclosure because of potential to prejudice the commercial interests of the contractor, if the financial details were to be put into the public domain thereby becoming available to competitors.

Meeting closed at 11.04 am.

Chairman